



PREESALL TOWN COUNCIL
Minutes of the meeting of the Civic Events and
Celebrations Committee held on Thursday 12th
February 2026 at 7pm in Preesall and Knott End
Youth and Community Centre.

Present: Cllr A Hayes (chair) Cllr T Johnson, Cllr P Orme, Cllr S Dobbie

In attendance: Alan Whalley – Clerk to the town council, Debbie Smith – Incoming Clerk to the town council

1. Apologies for absence

Cllr K Tunstall, Cllr A Shewan

2. Declaration of interest and dispensations

Nil

3. Minutes of the last meeting

Councillors **resolved** to **approve** a correct true record the minutes of the meeting held on 19th January 2026.

4. Public participation

No members of the public or press in attendance.

5. May Day

The clerk (Alan Whalley) informed the committee of which tasks were completed details in appendix A. The clerk (Alan Whalley) also confirmed that Singleton Cloggers, Leyland Morris Men, Fylde Coast Cloggers and Cllr Rimmer son's band could not attend the event this year. The committee discussed and **resolved** what tasks are currently in progress and who would be assigned them to be completed by the next meeting, details of tasks in progress are in appendix A. The committee discussed and **resolved** tasks that would be outstanding and could not be completed before the next meeting due to other factors, details of these tasks are in appendix A. The Committee discussed the purchase of a 3m x 3m Gazebo with sides, water weights and Preesall Town Council signage on the outside of the gazebo. This gazebo would be an investment to be used at future events and celebrations. It was **resolved** the clerk (Alan Whalley) would research costs, and it would be placed on March's full council agenda by the clerk (Debbie Smith) for resolution.

6. Remembrance Sunday 2026

Cllr Tony Johnson, discussed that this is a civic event that is led by the civics. It was discussed that the order of service must be followed. To be more inclusive of other councils in the surrounding areas, and to look at a new parade pole for the flag of the local Brownies. It was agreed that more organization was required for this event such as every group involved in the parade is given an order of service before the event, possible route markers in situ on the parade route with a designated marshal to co-ordinate the parade, a pre walk through with council members, more volunteers for the road closures, possible radios to be purchased for health and safety and to keep communications open during the event, a gazebo to protect the P.A system, and the electric supply needs to be sorted before the next Remembrance Sunday. All actions discussed are in appendix B.

7. 25th April 2026 – Lancashire Landings

Cllr Johnson led the discussion, and informed the committee the background of this event, its importance and how unique it is. Cllr Johnson wished to mark this historic event, and the committee agreed. He informed the council he had been in email conversations with Mayor Pot, and the local flying group if they wished to be part of the event, and they were both very enthusiastic. The committee recognised that for the first event given the short time period, this would be a simple ceremony in which they would build on in future years. The committee **resolved** the event would be held on Saturday 25th, the time to be confirmed at the next meeting. The committee discussed how they would organise this new event, and what actions needed to be started to be reported back in the next civic events meeting, details in appendix C.

8. Date and Time of the Next Meeting

Tuesday 3rd March 2026, starting at 7pm

The chair closed the meeting at 9.40pm

APPENDIX A – MAY DAY EVENT 4th MAY 2026

Task in Progress	Reference Minute	Details of Task	Details of Possible Improvements by Discussion of Committee/ Actions to take	Task to be Actioned by
	5 (2025 26)	Ask if Stalmine Scouts would like to attend	Report back at the next meeting	Clerk – Debbie Smith
	5 (2025 26)	Ask Stalmine council if they wish to have a table	Report back at next meeting / to email details to Stalmine council	Clerk – Debbie Smith
	5 (2025 26)	Ask if Stalmine Primary would like to participate in the May Pole dance	Report back at the next meeting / possibility of borrowing a May Pole from Carters School to practice.	Clerk – Debbie Smith
	5 (2025 26)	Medals for May Pole dancers	When attendance numbers are confirmed, an order will be placed with Hambelton Medals	Clerk – Debbie Smith
	5 (2025 26)	To contact Stalmine Primary	To discuss if school band (Rock Steady) wish to attend	Clerk – Debbie Smith
	5 (2025 26)	To contact Stalmine Primary	To ask if they wish to have any stalls/games at the event/ reminder to use their own liability insurance	Clerk – Debbie Smith
	5 (2025 26)	Check if Carters School will lend may pole to Stalmine	To enquire, and co-ordinate delivery of may pole to Stalmine school -	Clerk – Alan Whalley
	5 (2025 26)	Comms with the police	To ask if they wish to offer bike stamping	Clerk – Alan Whalley
	5 (2025 26)	Comms with poo patrol	To ask if they wish to attend	Clerk – Alan Whalley
	5 (2025 26)	Gazebo	To investigate the cost of 3m x 3m with sides and water weights, possible PTC signage on the gazebo, to be placed on full council March agenda	Clerk – Alan Whalley
	5 (2025 26)	Enquire about having birds of prey	Ask about attendance/ how much?	Clerk – Alan Whalley
	5 (2025 26)	Comms with Warren Cummings (fair and food van)	Allan Whalley has left a message with him to call him back. To chase up and confirm what rides will be available	Clerk – Alan Whalley
	5 (2025 26)	Written to OWSAC, FOKEL and left voice mail for Wyre juniors re: stalls	To chase up and report back at the next meeting	Clerk – Alan Whalley
	5 (2025 26)	Coastguard awaiting confirmation	To chase up and report back at the next meeting	Clerk – Alan Whalley
	5 (2025 26)	Face painter awaiting confirmation	To chase up and report back at the next meeting	Clerk – Alan Whalley
	5 (2025 26)	Comms with porta loo company	To pass on Cllr Phil Ormes number to the company to open the gate	Clerk – Alan Whalley
	5 (2025 26)	Awaiting confirmation from Hambelton Primary on attendance for may pole dance	To chase up and report back at the next meeting	Clerk – Alan Whalley
	5 (2025 26)	Enquire if the youth group wish to have a stall	Report back at the next meeting	Cllr P Orme
	5 (2025 26)	Enquire about Tai Chi attending	Report back at the next meeting	Cllr P Orme
	5 (2025 26)	Enquire about having line dancers	Report back at the next meeting / ask if they wish to put on a workshop get public involved	Chair – Andrew Hayes

	5 (2025 26)	Enquire about petting zoo	Report back at next meeting / ask about liability insurance/ own barrier for animals/ hand sanitizer	Cllr S Dobbie
	5 (2025 26)	Book Trauma kit from Wyre B	To be collected Thursday 30 th April	Cllr T Johnson
	5 (2025 26)	To contact St Aidan's	Discuss about school band attending	Cllr T Johnson
Task Still to do	Reference Minute	Details of Outstanding/ On-going task due to other factors	Details of Discussion of Committee	Task will be Actioned by
May Day	5 (2025 26)	Toilets to be removed from field/ gate will need opening	Gate to be opened Tuesday 5 th May	Cllr P Orme
	5 (2025 26)	Open the gate for the delivery of the porta loos	Gate to be opened on Friday 1 st May	Cllr P Orme
	5 (2025 26)	Gate to be opened on the day of event	Gate to be opened on Monday 4 th May at 9.30am to allow fair on the field	Cllr P Orme
	5 (2025 26)	Enquire/research a stage for event	On-going dependent on cost possible request for 2027/28 budget	Cllr P Orme
	5 (2025 26)	Contact Dane Banks at Wyre B about license for music/ field	If bands confirm they will attend, then apply for the license as well as the use of the field license	Clerk – Debbie Smith
Task Done	Reference Minute	Details of Task Completed	Details of Possible Improvements by Discussion of Committee	Task has been Completed by
May Day	5 (2025 26)	Children's entertainer booked and confirmed	N/A to be discussed if required at a future meeting	Clerk – Alan Whalley
	5 (2025 26)	Fire Department booked and confirmed	N/A to be discussed if required at a future meeting	Clerk – Alan Whalley
	5 (2025 26)	Police booked and confirmed	N/A to be discussed if required at a future meeting	Clerk – Alan Whalley
	5 (2025 26)	Milkshake van booked and confirmed	N/A to be discussed if required at a future meeting	Clerk – Alan Whalley
	5 (2025 26)	Ice cream van booked and confirmed	N/A to be discussed if required at a future meeting	Clerk – Alan Whalley
	5 (2025 26)	Nick to PA the day confirmed	N/A to be discussed if required at a future meeting	Clerk – Alan Whalley
	5 (2025 26)	Fleetwood Charity school confirmed may pole dancing	N/A to be discussed if required at a future meeting	Clerk – Alan Whalley
	5 (2025 26)	Saint Williams school confirmed may pole dancing	N/A to be discussed if required at a future meeting	Clerk – Alan Whalley
	5 (2025 26)	Carters School confirmed cheerleader	N/A to be discussed if required at a future meeting	Clerk – Alan Whalley
	5 (2025 26)	Toilets booked for free just require to pay for transport plus VAT	N/A to be discussed if required at a future meeting	Clerk – Alan Whalley
5 (2025 26)	Cllr Shephard confirmed family member will be in attendance for the position of paramedic for the event	N/A to be discussed if required at a future meeting	Clerk – Alan Whalley	

APPENDIX B – REMEMBRANCE SUNDAY 8th NOVEMBER 2026

Task in Progress	Reference Minute	Details of Task	Details of Possible Improvements by Discussion of Committee/ Actions to take	Task to be Actioned by
Remembrance Sunday	6 (2025 26)	Road Closure	Incoming Clerk to discuss when this must be placed with Wyre B.	Clerk – Debbie Smith
	6 (2025 26)	Invite Surrounding Councils	To do in the summer – Invite Hambelton/Pilling/Out Rawcliffe and Stalmine	Clerk – Debbie Smith
	6 (2025 26)	Discuss possible Marshall to co-ordinate the parade	To be actioned closer to the event	Clerk – Debbie Smith
	6 (2025 26)	Walk through the event before parade with PTC members	To be placed on future full council agenda to resolve time and date of the walk through	Clerk – Debbie Smith
	6 (2025 26)	Gala Volunteers/ additional volunteers for road closure	To be placed on future full council agenda to resolve if council members are available	Clerk – Debbie Smith
	6 (2025 26)	To discuss and agree possible designated announcer for the wreath laying part of the event	To be placed on future civic agenda to be discussed in more detail	Clerk – Debbie Smith
	6 (2025 26)	Possible route markers placed on the road/carpark	To be placed on future civic agenda to be discussed in more detail	Clerk – Debbie Smith
	6 (2025 26)	All groups involved to receive an order of service prior to the event	To be actioned closer to the event	Clerk – Debbie Smith
	6 (2025 26)	Electric supply to cenotaph	On-going with electric company, when details are confirmed to be placed on full council agenda for resolution	Clerk – Debbie Smith
	6 (2025 26)	Order of service to be checked and confirmed	On-going and to be placed on future civic agenda to be discussed in more detail	Cllr P Orme Cllr T Johnson
	6 (2025 26)	Purchase a new pole for the Brownies flag	Costings to be researched by A Whalley and placed on full council agenda under community donations	Clerk – Debbie Smith Clerk – Alan Whalley
	6 (2025 26)	Purchase of radios	On-going and to be placed on future civic agenda to be discussed in more detail	Clerk – Debbie Smith

APPENDIX C – LANCASHIRE LANDINGS 25th APRIL 2026

Task in Progress	Reference Minute	Details of Task	Details of Possible Improvements by Discussion of Committee/ Actions to take	Task to be Actioned by
LANCASHIRE LANDINGS	7 (2025 26)	Awaiting reply from British Legion	To inform committee of any updates at next meeting	Cllr T Johnson
	7 (2025 26)	Contact Reenactors	To inform committee of any updates at next meeting	Cllr T Johnson
	7 (2025 26)	List of invites	To create list of invites and contact details to be given to the clerk	Cllr T Johnson
	7 (2025 26)	Contact Alister about the last post	To inform committee of any updates at next meeting	Cllr T Johnson
	7 (2025 26)	To write a small explanation to commemorate the event	To be read out at the event	Cllr T Johnson
	7 (2025 26)	To complete a final version of the information board to be displayed one to be displayed at NatWest shelter, one at Middle shelter on the sea bank area.	To take design to Astra Signs	Cllr T Johnson Cllr P Orme
	7 (2025 26)	Completed information board	To get costings from Astra Signs, if it is over £100 to go on the March's full council agenda for resolution. To inform committee of information.	Cllr P Orme
	7 (2025 26)	Stone plaque to be placed in the gardens	To get quote for work from Wyre Memorials, report back to the committee, to be placed on full council agenda for resolution.	Cllr P Orme
	7 (2025 26)	Fusiliers Flag	To look at the cost of the flag and inform committee at the next meeting	Cllr P Orme
	7 (2025 26)	Where to celebrate afterwards for tea/coffee	Committee members to speak to the Working Mans club and the Bourne Arms	Working Mans club – Cllr A Hayes Bourne Arms – Cllr P Orme
	7 (2025 26)	Send out reminders to council members to attend the event	Send out the date to councillors, with time and details to be confirmed	Clerk – Alan Whalley
	7 (2025 26)	Send out confirmed details to councillors	After the next civic events meeting when details are confirmed email members	Clerk- Debbie Smith

APPENDIX D – COMMON WEALTH DAY

Task in Progress	Reference Minute	Details of Task	Details of Possible Improvements by Discussion of Committee/ Actions to take	Task to be Actioned by
COMMON WEALTH DAY	N/A	To speak to Saint Aidan's school if they wish to attend	To inform committee of any updates at next meeting	Cllr T Johnson
	N/A	Church representative to attend	To ask Pam to say a few words at the event	Cllr P Orme
	N/A	Raise the flag	To raise the flag at 10.am	Cllr P Orme
	N/A	Send out reminders to council members to attend the event	Email members as soon as possible	Clerk – Alan Whalley